

# Sales Floor Supervisor

DAV Thrift Stores is currently seeking a Sales Floor Supervisor Trainee that is personable, responsible, goal oriented and reliable; with a positive attitude and a commitment to quality.

**Classification:** Full-time

**Responsibilities:** *This list is not inclusive, other duties may be assigned as needed for the good order and function of the store.*

- Strong knowledge of and experience in cash register operations.
- Strong knowledge of and experience in store operations such as floor organization, display, pricing, markdown, furniture.
- Responsible for the supervisory control of cashiers/floor persons.
- Supervise cashiers as they deal with customers and their transactions.
- Supervise the opening and closing of cash drawers/tills, preparation of cashier worksheets, balancing and securing the monies, preparation of Daily Sales Reports.
- Evaluate the performance of employees and complete any necessary paperwork, with the Store Manager.
- Develop the plan of the day, week with the Store Manager.
- Train new sales floor employees with the Store Manager.
- Be the role model for customer service in the store.

**Key Competencies /Physical Requirements:**

- Must be neat and clean at all times.
- Ability to work independently and as a member of a team.
- Strong organizational and communication skills.
- Demonstrated ability to train and motivate staff.
- Ability to read, write, calculate and complete all necessary paperwork.
- Demonstrated ability to remain calm in crisis.
- Excellent organizational and time management skills

**Working Conditions/Physical Requirements:**

Must be able to stand, walk, reach and bend. Light lifting is required. Works primarily in retail sales environment, but goes into and out of a warehouse area so care is required and safety is a consideration.

If you're interested in applying for this position, please send your resume to:  
[nhill@webmail.davthrift.org](mailto:nhill@webmail.davthrift.org)